

Date: **19 September 2011**  
Our ref: Governance and Audit/agendas  
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## **GOVERNANCE AND AUDIT COMMITTEE**

**29 SEPTEMBER 2011**

A meeting of the Governance and Audit Committee will be held at **6.30 pm on Thursday, 29 September 2011** in the Function Suite at the Media Centre King Street, Margate, Kent.

### **Membership:**

Councillor Savage (Chairman); Councillors: Binks, Campbell (Vice-Chairman), Day, D Green, Johnston, Matterface and M Tomlinson

## **A G E N D A**

**Item**  
**No**

1. **APOLOGIES FOR ABSENCE**
2. **DECLARATIONS OF INTEREST**  
To receive any declarations of interest. Members are advised to consider the extract from the Standard Board Code of Conduct for Members, which forms part of the Declaration of Interest Form at the back of this Agenda. If a Member declares an interest, they should complete that Form and hand it to the Officer clerking the meeting.
3. **MINUTES OF PREVIOUS MEETINGS** (Pages 1 - 18)  
To approve the minutes of the Governance and Audit Committee meetings held on 22 June 2011, 29 June 2011 and 10 August 2011, copies attached.
4. **ACTION POINTS FROM PREVIOUS MEETINGS** (Pages 19 - 34)
5. **HOUSING BENEFITS QUARTERLY TESTING**  
To receive a verbal update from Andrew Stevens and Mark Gilmore of EK Services.
6. **DEBT WRITE- OFF PROTOCOL** (Pages 35 - 40)
7. **QUARTERLY GOVERNANCE PROGRESS REPORT** (Pages 41 - 70)
8. **TREASURY MANAGEMENT UPDATE FOR QUARTER 1., 2011** (Pages 71 - 76)
9. **ANNUAL GOVERNANCE REPORT 2010/11** (Pages 77 - 106)
10. **FINAL AUDITED STATEMENT OF ACCOUNTS 2010/2011** (Pages 107 - 110)

Item  
No

Subject

The Draft Statement of Accounts for 2010/11 can be found using the following link:-

[http://www.thanet.gov.uk/council\\_democracy/council\\_budgets\\_spending/statement\\_of\\_accounts\\_2010.aspx](http://www.thanet.gov.uk/council_democracy/council_budgets_spending/statement_of_accounts_2010.aspx)

11. **ANNUAL GOVERNANCE STATEMENT 2010/2011** (Pages 111 - 128)
12. **INTERNAL AUDIT PROGRESS REPORT** (Pages 129 - 148)
13. **FUTURE ITEMS OR TRAINING FOR THE COMMITTEE**

**Declaration of Interest form - back of agenda**